Education Policy Committee Meeting Minutes

DATE: Oct. 9, 2020

Members: Laura Dunbar, Abby Thomas, Carol VanDerKarr, Chris Widdall, Eric Edlund, Lindsey Darvin, Jeffrey Walkuski, Margaret Gichuru, Alyson Dearie, Maaike Oldemans, Thomas Hanford

Members Absent: N/A

Guests:Nancy Diller

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Minutes reviewed. No discussion.  Motion to accept prior minutes: none opposed. | **Prior minutes accepted.** |
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| **Old Business** | Announcement: Website updated by Nancy. Thanks Nancy!  Conversation at CCRC/Steering committee: Who is responsible to ensure syllabuses are being maintained in the appropriate way? Do folks need to submit a full syllabus when submitting new/adjustment to courses? Balance of syllabus detail and what is needed to show course is meeting course objectives. Should there be clarity in the handbook on who should be maintaining syllabi? Academic departments should be collecting syllabi but want are they doing with them? | **Review website to confirm all names are spelled correctly.**  **Edit to remove GFEC member.** |
|  | Review vetting document for minors and concentrations.  -Add information that this stems from the inconsistency of the application of the current policy.  -Students cannot minor in the same area as a major, but can minor in the same area as concentration.  -Departments can set limitations on the policy.  -Clarification in the introductory paragraph on what we are trying to accomplish. | **Continue to review and provide Chris with any additional suggested changes prior to Tuesday 10/13** |
|  | Next meeting Tim Delaune and Eunice Miller will be joining us to discuss AGT. Tim may provide some notes on the document prior to our meeting. |  |
| **New Business** | Discuss on Program Standard GPA  -Clarification on overall GPA, Major GPA, program standard GPA  -Major GPA – all courses in the catalog making up the major  -Program Standard GPA – subset of courses  -Catalog says you need a 2.0 in overall and major GPA.  -Program Standard GPA has not been worked into degree requirements. How should program standard be used in graduation requirements? Should it be?  -Need to create clear language on how this is used. Can departments use program standard GPA in place of major GPA for degree clearance or in addition to? This must be clarified in the requirements for a bachelor’s degree.  -If a department wants to use program standard GPA for a degree requirement should it go through a review process? Level 1 curriculum change? Curriculum committees?  - It should be standard across the board, either the program standard GPA is used for degree clearance or it is not.  -Progress requirement vs. graduation requirement.  -Review original proposal: Our intention was not to use program standard GPA as a graduation requirement, though our definitions did not clarify what was to be used as degree clearance.  -Some programs who will want a program standard GPA and not use it as a degree requirement. Need to clarify if it can be used as a graduation requirement. Progress tool vs. degree requirement. Optional graduation requirement? Clarify where this is best used. | **Thom to take back to SRRS to review unique situations and how to best move forward. Will pull Nancy and Christina in on the conversation as they worked with departments on this.**  **To review again in 2 meetings (4 weeks).**  **.** |
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| **Adjourned** | 10:58 a.m. |  |
|  | Respectfully submitted by Abby Thomas  Oct. 9, 2020 |  |